

PRELIMINARY INFORMATION REQUIREMENTS

The following is a listing of information that will assist us in establishing a bonding program:

CONTRACTOR QUESTIONNAIRE

- Completion of the enclosed form.

RESUMES

- Resumes on all stockholders and key personnel.

FINANCIAL STATEMENTS

- Last three fiscal year-end corporate financial statements. The statements should be accompanied by schedules of work-in-progress and completed contracts as well as agings of accounts receivable and payable .
- Any current interim financial information, particularly if the current fiscal year-end financial statement is more than six months old.
- Latest available fiscal year-end financial statement(s) on any affiliated entity(s).
- Current personal financial statements on all stockholders. Forms are enclosed for your use.

TAX RETURNS

- Latest available U.S. Corporate Income Tax Return.

CONTRACT PROGRESS REPORT

- Current work-on-hand report. Forms are enclosed for your use.

BANK REFERENCE LETTER

- Current letter from your bank describing your line of credit arrangements.

CONTINUITY INFORMATION

- Copy(s) of corporate life insurance policy(s) and/or buy-sell agreement.

INSURANCE CERTIFICATE

- Current insurance certificate.